

Safety

The Catholic Diocese of Spokane strives, as your employer, to provide you a work environment free from recognized hazards likely to cause injury, and has set forth certain rules and regulations relating to good safety practices.

You, as the employee, have a responsibility to comply with all safety and health standards, rules, and regulations, which are applicable to your own actions and conduct.

Included here are general and specific rules covering safety to guide you in your job.

1. Reporting Procedures

- Report all injuries to your supervisor immediately
- If you require medical attention, tell your provider that this was an on the job injury and let your supervisor know that the injury requires medical attention

2. General Rules

- Report potentially unsafe conditions to your supervisor
- Since horseplay causes needless hazard, it will not be permitted at any time
- If you do not know the safe way to do your job, ask your supervisor for instruction.
- Wear suitable clothing and footwear at all times