

AUTHORIZATIONS, AMENDMENTS AND ADDITIONS

The Bishop of the Diocese of Spokane authorizes the personnel policies of the Diocese. The Vicar General, who exercises the administrative authority of the Bishop, has overall responsibility for insuring compliance with established personnel policy within the diocese.

The Secretary for Diocesan Business Affairs will provide consultation concerning the interpretation and application of personnel policies. Every 3 years the Secretary for Diocesan Business Affairs will undertake a review of personnel policies and recommend changes.

The pastor and/or the principal are responsible for insuring compliance with established school personnel policy.

Amendments of policies and procedures become effective upon approval of the Bishop.