

REVIEW JOB DESCRIPTION

Self-Evaluation

Name of Employee _____

1. Am I actually doing what the job description indicates?
2. How do I feel about my work?
3. Do my gifts, training and abilities contribute effectively to what the people of this organization/parish need?
4. Do I have the ability to organize, plan for the future, be realistic and share plans and vision with others?
5. What changes would I like to see in my job description in order to give fuller service to this organization or parish?

6. My major accomplishments this past year

Areas I hope to improve next year

FURTHER COMMENTS