

Annual Report/Self – Evaluation

Diocese of Spokane Annual Report for Deacons 2002

Name _____

Parish Assignment _____

Ministry Agreement _____

1. Please list retreats, missions, etc. that you attended during the past year. (Include location and duration)
2. Continuing Education courses / workshops, etc. completed during the past year. (Dates and titles)
3. Give a brief summary of your ministry activities during the past year. (Use back of report if necessary)
4. Are you satisfied with your ministry? Yes _____ No _____ If no, please explain.
5. What are your goals for 2003 as related to your ministry?
6. Are you interested in broadening your ministry? If so, if what area?

Signature _____

Date _____

Return by February 1.

Please use back of report for additional writing space, if needed.

Pastoral Evaluation

This evaluation is to be completed by the appropriate pastoral authority. The evaluation should be discussed with the deacon and a copy sent to the Director of Deacons.

Deacon's Name _____

Pastor/Supervisor _____

Parish/Agency _____

Date _____

1. Has the Deacon ministered in accordance with mutually agreed upon expectations?
2. How would you describe his relationship with the people he serves and their perception of him?
3. Is he willing to take the initiative? What degree of supervision is necessary?
4. How does he communicate and foster a sense of service, especially to the neglected?
5. Does he keep you informed as to activities which pertain to his ministry?

6. How does he relate to you and other ministers in your parish/agency? Is he collaborative?
Is he open to supervision?

7. How well does he involve others in his ministry?

8. The deacon's most outstanding qualities are:

9. The deacon needs to improve his ministry by:

Signature _____

Date _____